Electrical and Electronic Certification and Inspection Section 2
Product Certification and Inspection Department
Conformity Assessment Division, SIRIM Berhad
No. 1, Persiaran Dato' Menteri, P.O. Box 7035, 40700 Shah Alam
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APPLICATION FORM FOR CERTIFICATION OF Ex SERVICE FACILITY

☐ New Application

☐ Changes to current certificate: **IECEx SRM S**……. (Issue No.: ……..)

NAME AND ADDRESS OF APPLICANT				
Company Name				
Company Address				
	Post code		City	
	State / Province		Country	
Business Registration				
Tax Identification Number (TIN)				
LOCATION TO BE CERTIFIED				
Service Facility				
Address				
	Post code		City	
	State / Province		Country	
Business Registration				
Only person who has authority in relation to certification process, should be named as contact person.	Contact Person		Position	
	Tel. No.		Fax No.	
	Email		Web Site	

OTHER INFORMATION

ISO 9001 certified? (If YES, please submit certificate)	☐ YES	☐ NO
Is this a transfer from another certification body?	☐ YES	☐ NO
Is PRE-ASSESSMENT required	☐ YES	☐ NO

I/We hereby declared that the information provided in this application is valid.
I/We undertake to comply with the provision of the IECEx certification agreement.
I/We undertake to comply with the provision of the IECEx 01B 'Rules and Guidance for the use of IECEx logo'.
I/We agree to pay all fees / cost connected to the certification process.

An authorized representative of the applicant shall put his signature in this section.	Signature		Applicant's stamp:
	Name		

	Designation		
	Date		

Annex A

Limitation of Scope
Certification of Ex Service Facility

[ ] for Ex inspection and maintenance (IECEx 03-4)
[ ] for Repair, Overhaul and Reclamation of Ex Equipment (IECEx 03-5)

1.1 Types of protection

	All without limitation		"n" : type of protection 'n'
	"d" : flameproof enclosure		"o" : oil immersion
	"e" : increased safety		"p" : pressurization
	"i" : intrinsic safety		"q" : powder filling
	"m": encapsulation		"t" : protection by enclosure

1.2 Product types

	All without limitation		Communication Equipment
	Rotating Machines		Heating Equipment
	Switchgear		Trace Heating
	Instrumentation		Power Transformer
	Luminaires		Process Control Equipment
	Optical radiation		Gas detection

1.3 Groups

	All without limitation		Group II (Explosive gas atmospheres)
	Group I (Mines)		Group III (Explosive dust atmospheres)

1.4 Voltages

	0 - 1000 V (Low Voltage)		> 1000 V (High Voltage)

1.5 Other Limitations

1.6 Inspection grade

	Visual		Closed
	Detail		

Annex B

Documentation Checklist for Certification of Ex Service Facility

[ ] for Ex inspection and maintenance (IECEx 03-4)
[ ] for Repair, Overhaul and Reclamation of Ex Equipment (IECEx 03-5)

Description	Remarks/Reference No.
1. Ex Service Facility application details i. Name, Country, Contact details (company profiles) ii. Short history, and description of Service Facility iii. Legal status (RoC)	
2. Letter or ExCB application form from applicant Service Facility to ExCB requesting certification under IECEx Service Facility Program.	
3. Declaration of relevant competence/capability as follows: a) competence of responsible persons and operatives b) listing of Ex types of protection and Scope of work to be covered by IECEx Service Facility Certification c) Identification of testing and measurement capabilities	
4. Documentation, such as Quality Management System (QMS) manual, showing compliance with requirements a) compliance of quality systems to *[ ] OD 314-4 [ ] OD314-5 b) compliance of Service Facility to technical requirements of *[ ] IEC 60079-14 [ ] IEC 60079-17 [ ] IEC 60079-19	
5. Organization charts of the candidate Service Facility. Particular attention should be given to those authorized to release completed work	
6. Service Facility procedure for maintaining competence of responsible persons and operatives	

*Select appropriate reference or standard

Add attachment if necessary