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## ECO-LABELLING CERTIFICATION SCHEME

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### INTRODUCTION

Any manufacturer or company may apply to Conformity Assessment Division, SIRIM Berhad to have a product certified to the requirements of a recognised standard / SIRIM Eco-Label Criteria under the Conformity Assessment Division, SIRIM Berhad's Eco-Labeling Certification Scheme. Products manufactured either to a Malaysian Standard or SIRIM Eco-Label Criteria are accepted for the purpose of the Scheme. Participation in this Scheme is voluntary.

Under this Scheme, which is based on the ISO certification system no. 5, an applicant is awarded a licence only if the product complies with the standard/SIRIM Eco-Label Criteria and the factory has a proper quality control system to ensure consistent and continuous compliance with the standard. A licensee under this Scheme is entitled to use the Eco-Label certification mark on the product to denote compliance with the standard / SIRIM Eco-Label Criteria.

In general, this Eco-Labeling Certification Scheme is operated along similar lines to the Product Certification Scheme. However, it has 3 pre-requisite requirements as follows:

- i. The product shall comply with its relevant product standard
- ii. The product shall comply with its relevant eco-labelling criteria/standard
- iii. The manufacturer shall comply with relevant environmental quality act

In addition to the Eco-Labeling certification mark, the licensee shall put its Eco-Labeling Claim on the product. The Eco-Labeling claim shall be made available in the application form or prior to initial factory audit.

### ADVANTAGES OF CERTIFICATION

Eco-Labeling Certification provides the following advantages:

- It is an independent assurance that the product is manufactured under an effective system of testing, supervision and control.
- Purchasers or consumers need not carry out further tests, as the products are already certified to be in compliance with the standards.
- Certified products provide the user an assurance for safety and reliability.
- Certified products enjoy the benefits of protection against competition from sub-standard products and misrepresentation.
- The Eco-Labeling Certification Mark on a product is an excellent marketing tool.
- A product bearing the Eco-Labeling Certification Mark enhances the reputation of manufacturer and thus, extends market.
- Improved efficiency in production and reduced wastage and rejects.

## APPLICATION PROCEDURE

Upon enquiry, the client will be given an information package which includes the Eco-Labeling Certification Questionnaire (CADiv/ePCS/FOR/01-1), which he/she has to complete and submit to Conformity Assessment Division for a quotation to be issued. Should the quotation be acceptable to the client, he/she then submits:

- a) the Application form (CADiv/ePCS/FOR/01-2);
- b) Declaration of Approval from Relevant Authority (CADiv/ePCS/FOR/01-3);
- c) Declaration of Obtaining SIRIM Licence for the Purpose of Relevant Authority Approval (CADiv/ePCS/FOR/01-3.1);
- d) Declaration of Approval for Trade Mark Registration/Brand Name (CADiv/ePCS/FOR/01-4);
- e) Authorization Letter of Trade Mark / Brand Name (CADiv/ePCS/FOR/01-4.1);
- f) Declaration by Manufacturer *(for applicant with a Trading Company role)* (CADiv/ePCS/FOR/01-5);
- g) payment for amount to be remitted upon application;
- h) the full specifications of the product, including dimensioned drawings, materials, components, photographs, finishes, performance characteristics, labels used and installation instructions;
- i) relevant test reports of the product, if available

The flow chart showing the procedure for obtaining the Eco-Labeling Certification is as shown in **Annex 1**.

## PRE- CERTIFICATION PERIOD

When the submission has been verified and accepted, the applicant is given up to one year for electrical products and two years for other products to comply with the requirements. During this period, the product is tested for compliance against the applicable standard/SIRIM Eco-Label Criteria and the quality system practised in the factory is monitored. Samples are selected by Conformity Assessment Division, SIRIM Berhad officers or their authorised representatives. An application is considered terminated if the manufacturer is unable to meet these requirements within the specified time. However, a reapplication may be submitted.

## CRITERIA FOR AWARD OF LICENCE

The following criteria are used by Conformity Assessment Division, SIRIM Berhad in assessing the manufacturer for the award of the Licence:

- a) the product must fully comply with the applicable requirements of the product standard/specification;
- b) the manufacturer must have an acceptable quality control plan to verify the product to the required standard;
- c) the manufacturer must demonstrate the capability to comply with the Product Certification Requirements as specified in the Product Certification Agreement.
- d) the product shall comply with its relevant eco-labelling criteria/standard
- e) the manufacturer shall comply with relevant environmental quality act

## SURVEILLANCE

After the award of a licence, the licensee is placed under a biennial surveillance programme. Surveillance Inspection will be conducted 1 time every 2 years.

During these inspections, product and quality system re-evaluation as required in the Certification Report will be carried out.

## **NOTIFICATIONS OF CHANGES/ DEVIATIONS**

The licensee is responsible for notifying Conformity Assessment Division, SIRIM Berhad changes to the following:

- a) company name;
- b) address/ manufacturing site (premises);
- c) brand name;
- d) addition/deletion of model/sizes/types etc.;
- e) company ownership;
- f) marking of the Certification Mark;
- g) nominated management representative and alternate;
- h) any other changes to details of the Certification Report.

## **SUSPENSION/REVOCATION/WITHDRAWAL**

### **Suspension**

A licence may be suspended for a limited period, in the following cases:

- a) if the surveillance or retest indicate non-conformance with the requirements of such a nature that immediate withdrawal is not necessary;
- b) if a case of improper use of the certificate or the mark, e.g. misleading prints or advertisement is not solved by suitable retractions and appropriate remedial measures by the licensee;
- c) if there has been any other contravention to the Eco-Labeling Certification Agreement, or the applicable product standard(s);
- d) if the licensee fails to comply with the due settlement of his financial obligation;
- e) a licence/certificate may also be voluntarily suspended after mutual agreement between Conformity Assessment Division, SIRIM Berhad and the licensee for a limited period due to non-production of the certified product for more than 2 years or for other reasons.

### **Revocation**

A licence may be revoked in the following cases:

- a) if at the end of the suspension period, inadequate measures are taken by the licensee to fulfil conditions for the lifting of suspension;
- b) if during surveillance, it was found that the non-conformance is of a serious nature;
- c) if the licensee fails to comply with due settlement of his financial obligation. In the event that the fees remained unpaid after six (6) months of expiry date of the licence/certificate, a recommendation may be made to revoke the licence/certificate.
- d) if there has been any other major contravention to the Eco-Labeling Certification Agreement, or the applicable product standard(s) of such a nature that immediate revocation is necessary;
- e) if the product is banned from use by relevant regulatory authorities;
- f) if the standard or rules have been changed/amended and the licensee is either unwilling or unable to comply with the new requirements;
- g) if the product is no longer available i.e. there has been no production of the certified product or its similar product in the past three (3) years;
- h) if the licensee goes out of business;
- i) if there is consolidation of licences/certificates

## Withdrawal

A licence/certificate may also be withdrawn by the licensee in the following cases:

- a) if the licensee does not wish to continue with the certification
- b) if the standard or rules has been changed/amended and the licensee is either unwilling or unable to comply with the new requirements;
- c) if the product is no longer available or the licensee goes out of business;.

## COMPLAINTS

Complaints against certified products or services provided by Conformity Assessment Division, SIRIM Berhad may be directed to the Senior Manager of QOSHE of Conformity Assessment Division, SIRIM Berhad.

## APPEALS AND DISPUTES

Conformity Assessment Division, SIRIM Berhad has a procedure on appeals and disputes, which may be made available upon request. Appeals on revocations/withdrawals may be made within 6 months from the date of termination.

## ECO-LABELLING CERTIFICATION MARKS

*Used on products complying to a Malaysian Standard or SIRIM Eco-label Criteria*



**ECO-LABELLING CERTIFICATION FLOW CHART**